



Office of Student Rights & Responsibilities (OSRR) and/or Campus Living's Conduct Office (CLCO)  
328-6824 OSRR Main Telephone • OSRR@ecu.edu • 364 Wright Building, Main Campus  
252-328-4917 CLCO Main Telephone • CLCO@ecu.edu • 121 Legacy Hall, College Hill Drive

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## Notice of Representation

In order for a licensed attorney or non-attorney advocate to represent a student or student organization in a Disciplinary Procedure, the student or student organization must provide the Institutional office that administers the Disciplinary Procedure with three (3) documents:

1. **Notice of Representation**
2. FERPA Authorization
3. Certification by Licensed Attorney or Non-Attorney Advocate

Students and Student Organizations that plan to have a licensed attorney or non-attorney advocate represent them during a Disciplinary Procedure must notify this office that an attorney or advocate plans to participate in a Disciplinary Procedure. In order to do so please complete this form and return it to 364 Wright Building or via email at [OSRR@ecu.edu](mailto:OSRR@ecu.edu) no later than 48 hours prior to the scheduled meeting.

**1. Name of Licensed Attorney or Non-Attorney Advocate (please print):**

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**2. I am seeking to participate in the role of (please select one):**

- Licensed Attorney: Bar # \_\_\_\_\_
- North Carolina
  - Other Jurisdiction

OR

- Non-Attorney Advocate

**3. Contact Information:**

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Fax Number: \_\_\_\_\_