



Office of Student Rights & Responsibilities (OSRR) and/or Campus Living's Conduct Office (CLCO)
 328-6824 OSRR Main Telephone • OSRR@ecu.edu • 364 Wright Building, Main Campus
 252-328-4917 CLCO Main Telephone • CLCO@ecu.edu • 121 Legacy Hall, College Hill Drive

Release of FERPA Protected Information

The Family Educational Rights and Privacy Act of 1974 is a federal law that bars an institution of higher education from revealing personally identifiable information about a student to a third party without that student's written permission. The Act does allow persons within the university system with a "legitimate educational interest" and some legal agencies with subpoenas to access this information. A full copy of FERPA is available to you upon request.

I give the Office of Student Rights and Responsibilities (OSRR) and/or Campus Living Conduct (CLC) permission to discuss information contained in my conduct file with the following person.

Name: _____

Address: _____

Phone Number: _____ Relationship: _____

Information that may be disclosed (check all that apply):

- Information pertaining to my *entire* conduct history
- Information pertaining to case number _____
Or (if case number is unknown please enter incident date)
- Information pertaining to incident(s) on (insert date) _____
- Other (please specify) _____

I understand that by signing this form, OSRR and/or CLC is allowed to speak freely about my conduct record or alleged code of conduct violation(s) within the limits specified above. I understand that I may revoke this permission completely or in part at any time by sending a signed, dated statement stipulating what parts of the consent I wish to revoke. A revocation is effective on the date it is received and will not effect action(s) already taken upon this request.

Signed: _____
 (Student)

Date: _____