

Syllabus & Test Statements

General Academic Integrity Syllabus Statement

There are many ways you can address academic integrity within your syllabus. A few components that are helpful to include are the following:

- The Academic Integrity policy
- Examples of what behaviors violate the Academic Integrity Policy
- Your potential grade penalty
- Typical grade penalties are a zero for the assignment or one letter grade lower as a final grade

Sample Statement: *Every student has a role in maintaining the academic reputation of the University. Students are to refrain from engaging in plagiarism, cheating, falsifying their work, and/or assisting other students in violating the Academic Integrity Policy. Two important components of the Academic Integrity Policy are:*

- *Faculty members are required to report potential violations of the Academic Integrity Policy to the Office of Student Rights & Responsibilities.*
- *When a student is uncertain as to whether conduct would violate the Academic Integrity Policy, it is the responsibility of the student to seek clarification from the appropriate faculty member.*

To clarify your understanding of the Academic Integrity Process, use these resources:

University Libraries
(ecu.edu/lib/)

Instructor's office hours

The Purdue Online Writing Lab
(owl.english.purdue.edu)

Pirate Academic
Success Center

University Writing Center
(writing.ecu.edu/uwc/)

Your enrollment in this class signifies your willingness to accept these responsibilities and uphold the Academic Integrity Policy at East Carolina University. Please review the Academic Integrity Policy. Any deviation from this expectation can result in a (insert academic penalty here) and a referral to the Office of Student Rights & Responsibilities.

SAMPLE SYLLABUS LANGUAGE

General Syllabus Statements:

Statement #1

East Carolina University is committed to fostering a vibrant community of scholars. Academic integrity is a fundamental component of achieving this goal. All ECU students are expected to complete their academic work honestly. I will not tolerate acts of cheating, plagiarism, falsification, multiple submissions, attempting or assisting with an academic integrity violation. If I become aware of a potential academic integrity violation, I will meet with you following the procedures outlined in the Academic Integrity policy. Should I determine that an academic integrity violation has taken place, I reserve the right to assign a grade penalty up to and including an F for the course. [You may wish to add, when true] It is important for you to understand that the policy of the School of _____ is to remove students from the (department/school/college) who commit academic integrity violations. [You may wish to add the University's definitions of academic integrity violations]

Statement #2

Students have a responsibility to uphold the principle of academic integrity in all their academic work. The ECU Academic Integrity policy prohibits cheating, plagiarism, falsification, multiple submissions, and attempting or assisting with an academic integrity violation. This policy is strictly enforced in this class. [You may wish state what penalties (up to an F in the course) you will assign for a violation.] Students are expected to report possible academic integrity violations to me.

Statement #3

The East Carolina Creed reflects the University's expectation that students exhibit personal and academic integrity. Cheating, plagiarism, falsification, multiple submissions, and attempting or assisting with an academic integrity violation is a violation of the Academic Integrity policy and the expectations set forth in the Creed. Students are expected to know and adhere to the Academic Integrity policy. Penalties for violating the Academic Integrity policy can include a grade penalty up to and including an F for the course.

Lab Syllabus Statement:

Many of our cases come from classes where students work in groups to complete lab assignments but are expected to write their lab report as an individual. This statement will be helpful to include in your syllabus to clarify expectations.

Sample Statement: In this course students will complete lab assignments with a partner, and you are encouraged to work together on completing the data collection. However, all lab reports must be the work of the individual student and may not be copied from another student's work, the text, or any other source. Any discussion with your lab partner should be limited to discussing general terms and big picture concepts. You are encouraged not to share your lab report with other student's electronically or work on developing your lab report together.

Collaboration Syllabus Statement:

Unauthorized assistance is one of the most common academic integrity violations that occurs at ECU. Therefore, it is helpful to state clear guidelines on how students can or cannot work together.

Sample Statement: A student's grades are to represent to what extent that individual student has mastered the course content. As such, students should assume that they are to complete course work individually (without the use of another person or un-cited outside source) unless otherwise indicated by the instructor. It is the responsibility of each student to seek clarification if they are unclear on what constitutes proper or improper collaboration.

Recycling Testing Material Syllabus Statements

It is important to inform students about what type of study aids they can utilize in their completion of their academic work. There are varied opinions on whether the use of previous semester materials including, quizzes, tests, homework or projects are legitimate study guides or unethical access to testing material. Depending on your opinion, these statements might be beneficial to include within your syllabus to clarify your expectations of your students.

Sample Statements:

The use of previous semester course materials is not allowed in this course. This is inclusive of homework, projects, quizzes and/or tests. These aids are not available to all students within the course and undermines the fundamental principles of fairness and disrupts your professor's ability to accurately evaluate your work. Any potential violations will be forwarded to the Office of Academic Integrity for review.

The use of previous semester course materials is allowed in this course. However, while they may serve as teaching tools, they are not guidelines for how you complete your work this semester.

Test Statements

Sample Statements:

As an East Carolinian, I certify that I neither received nor gave any outside assistance in the completion of this exam. I understand that should it be determined that I used any unauthorized assistance or otherwise violate the Academic Integrity Policy; I will receive an academic penalty and be referred to the Office of Student Rights & Responsibilities for additional disciplinary action.

I understand that it is the responsibility of every member of the East Carolina community to uphold and maintain the East Carolina University Academic Integrity Policy. As an East Carolinian, I certify that I have neither given nor received unauthorized aid on this exam.

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